

BOARD OF SELECTMEN MINUTES

ZOOM MEETING

Sept 4, 2020

12:30 P.M.

Members Present: Alan Hanson-Chair, Neal Pilson, Roger Manzolini

Others Present: Danielle Fillio-Town Administrator, Sharon Harrison-Business Administrator RCS,  
Lauran Broussall

Alan Hanson opened the meeting at 12:30 p.m. Alan Hanson read the read the governor's Order for remotely held public meetings.

Public comment-none

Approve and Close warrant for Special Town Meeting.

Neal Pilson explained that this meeting they are just approving of the warrant. They are not voting on approving the specific articles; that will be done at the Special Town Meeting.

Article 1

Sharon Harrison explained the background to this article. A new family moved recently to Richmond with a special need's student. This student requires residential schooling. The state mandates that the town provides the necessary schooling that each child in their town requires. The money needed for this student was not in this year's school budget request because the family moved to Richmond after the budget was approved. The school doesn't have the funds so that is why the article is on the town warrant. She explained that the State does have a program that is called Circuit Breaker Reimbursement. This program will repay between 60-80% of the fees paid over what they call the Foundation Rate which a town is responsible for. This is approximately \$48,000.

Article 2- no comment from board

Article 3-Danielle Fillio explained that these are parcels that have been gifted to the town. Prior to being able to auction them off the town has to vote to allow that to happen.

Article 4

Neal Pilson stated that the article as written is not accurate. Danielle Fillio stated that she realized that and wanted feedback from the board as to how they would like the bylaw change to be written. It was decided that all mention of the town beach will be removed from the bylaw and just have the bylaw relate to the town tennis court. The article was amended to make that change.

Roger Manzolini made a motion to approve the warrant as amended. The motion was seconded by Neal Pilson and passed unanimously.

Town Administrator 1-year review

Neal Pilson

He gave Danielle Fillio the top score possible, 5 on all categories. He stated that it has been a total pleasure working with Danielle. His recommendation for her was to continue to train town employees to handle increasing assignments and workloads. For her to continue her wonderful leadership at town hall and support to the selectboard.

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Roger Manzolini

Roger Manzolini also gave Danielle Fillio the highest score possible in all categories. He stated he is totally pleased with her performance and knows she will keep performing her job at the same high level that she has shown this year. He stated that she is the best Town Administrator this town has ever had. She has effectively worked with employees, contractors and town officials during these very trying times of the pandemic.

Alan Hanson- He also gave Danielle Fillio the highest score possible and has no comments except he thinks she has done an incredible professional job this year during these trying times.

There was discussion about giving Danielle Fillio the full amount that was budgeted for the town administrator salary. Her salary is now \$77,250 and it was budgeted for \$80,000. Based on the outstanding job and performance records, Alan Hanson made a motion to have her salary be what was budgeted for, \$80,000. The motion was seconded by Neal Pilson and passed unanimously. The increase will be effective on the next pay cycle.

Danielle Fillio thanked the selectmen and stated that she has really enjoyed working in Richmond.

Selectmen Matters

Neal Pilson- He stated that he got an email from Craig Swinson requesting that the town beach stay open past Labor Day.

The selectmen agreed that with the nice weather and school starting later that the beach could stay open till the end of September. There will be no lifeguards on duty.

Neal Pilson made a motion to adjourn the meeting, it was seconded by Roger Manzolini and passed unanimously.

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Alan Hanson Chair

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Date