

Municipal Building Committee Meeting
January 30, 2020

Members in attendance: Pat Callahan, Stephanie Beling, Gloria Morse, Melissa Roller, Dick Stover, Peter Cohen, Kristin Smith, Kathryn Wilson, Danielle Fillio, Brad Havill

Others in Attendance: Curtis Edgin (O & M), Rob Todisco (P3)

Public in Attendance: Katherine & John Kennum, Bob Gniadek

Meeting was called to order at 5:30 pm

Minutes were discussed. Adding a sentence regarding that there will be more discussion regarding the historical commission space. Motion made to approve the minutes with the addition. Motion was seconded and approved.

Library hours: If we get to build the building, will there will be more hours? Kristin reported they could be expanded based on the fact that there would be a shared space and therefore one staff could work as is not allowed now as the library is stand alone. This is the library's decision and not the work of the MBC, but has been asked and was briefly addressed.

Rob updated that Dan discussed with a consultant regarding fire codes suppressions storage system at the school. They can be used through the current system the school houses. We can do the same thing for the water source but we first need to find out if both of these are cost feasible.

The mechanical system papers are located in the schools conference room per Gloria.

Curtis update:

The fact that we can use the same fire suppression system and well can save us approx. \$300,000 when it comes to site planning/prep costs. We will need to have our own septic system.

Building program space revision was given to the committee.

Approximations of space needs:

Library: 3630sf Town Hall: 2300sf Community/Shared: 3175sf

Curtis showed 3 "quick concepts" for the building from The Berkshire Design Group

Total program space 9105sf

With grossing factor = 11,016 gsf

There was discussion regarding historical document storage versus display. Some of it needs to be accessed by the town clerk, some need climate controlled, some need to be locked. Town clerk's office will be large enough to have vital records locked in that office and accessible by those who would need to have access to it. Other things that need to be climate controlled could be down stairs in storage. Historical commission things would be looked at and determined where they could go. This will be continued to be discussed.

Bathrooms were discussed along with code requirements.

Before next meeting;

- Get storage needs solidified (Gloria, Pat & Danielle)
- Danielle & Kristin/Candy will get back to Rob/Dan & Curtis regarding specific adjacencies of areas in town hall and library
- What is the bathroom code and what is required

Motion to adjourn was made at 7:44, seconded and approved.

Next meetings:

Tuesday February 11 at 5:30 in the Library

Monday February 24 at 5:30 at the Town Hall

Tuesday March 10 at 5:30 in the Library.