

BOARD OF SELECTMEN/SEWER COMMISSION

Wednesday March 25, 2020 – 6:00 PM – Virtual Meeting

PRESENT; Roger Manzolini, Chair; Neal Pilson, Selectman; Alan Hanson, Selectman; Peter Beckwith, Highway Superintendent; Danielle Fillio, Town Administrator

ABSENT:

Update and Status of Town functions. Danielle let the Board know how everything was working with the Town staff. The Town Hall is still closed to the public. Danielle sent out an email to all employees about the social distancing guidelines and work hours. It was noted that Phyllis and Angela are working completely from home. Danielle was still working at the office everyday and Claudia was coming in everyday for a couple of hours to check phone messages and sort the mail. All inspectors and Board Agents were informed to only come in to do their essential work and leave. Their schedules were also changed so that they were not all in the office are upstairs on the same day. It seems to be working out well. Danielle and Pete informed the board that they have come up with a protocol for the Highway Department. Pete would be working everyday still. If the weather was not cooperating for them to be able to go out to do road work and keep separate then they would be doing a rotating schedule with only one employee working with Pete as the shop is too small to be able to practice the social distancing guidelines. It was noted that the need for this most likely would only be the current week then they would be able to do the regular road work. The board agreed with all the measures that had been put in place.

Driveway Permits. Danielle had emailed and brought up on the screen for the Board to review 2 driveway permits. 1 for Summit Road and 1 for Swamp Road. Pete explained that the permit holder for Swamp road is being allowed to try to do their driveway permit without a culvert however it was noted in the conditions of the permit that if it did not work then the would be required to insert the culvert as advised by the highway Department. The conservation Commission and Fire Department had already signed off on the permit. Neal made a motion to approve the driveway permit with conditions. Al seconded the motion. The vote was unanimous.

Driveway Permit for Summit Road had no conditions and it was also for a new house. This permit was also approved by Conservation and Fire Chief. With no concerns for Pete or the selectmen, Neal made a motion to approve the permit as presented. Roger seconded the motion. The vote was unanimous.

There were no sewer matters of TA report for this meeting.

There being no further business before the Board, there was a motion to adjourn. The motion was seconded and adopted by unanimous vote.

Signed:

Roger Manzolini, Chair