

**Richmond Consolidated School**  
**School Committee**  
**Joint Meeting with the Superintendency Advisory Committee**  
**1831 State Road, Richmond, MA 01254**  
**Executive Session Meeting Minutes**  
Wednesday February 5, 2020 at 5:00PM – RCS Conference Room

Approved RSC

Present: Adeline Ellis, Dewey Wyatt, Susan Benner (Arrived 5:30pm),  
Superintendency Advisory Committee (Lauren Broussal, Mellissa Roller, Kara Smith, Errin Roney, Melissa DiMassimo, Rachel Kanz, Beth Smith, Ryan Sabourin, Ina Wilhelm, Neal Pilson, Jill Pompei), Peter Dillon  
Guest: Fred Dupere, Dupere Law Offices

1. Call to order: 5:00pm
2. Executive session.

*An Executive Session is scheduled pursuant to M.G.L. Chapter 30A, Section 21(3) to discuss a citizen complaint filed against the Committee under the open meeting law.*

Motion to move in to executive session for the purpose listed above. DW said there would be no further business afterwards so the committee would not return to public session. Motion DW, seconded AE.  
Roll Call Vote: AE aye, DW Aye.

Atty. Dupere introduced himself and explained the process for responding to the Open Meeting Law Complaints received from resident/parent Craig Swinson.

He clarified the details discussed in executive session are to remain confidential as any disclosure may be detrimental to the process of responding to the complaint.

He went through the OML Complaint to the School Committee first (Jan25, 2020), point by point. A response is due by Feb14.

There was no meeting on Dec. 9, so no specific response to that point in needed. There was a meeting on Dec10. A copy of the formal posting and the minutes will be sent to Mr Dupere.

An email was sent to folks who volunteered for the committee by DW on Dec11. A copy of that email will be sent to Atty Dupere. The Jan9 posting should have been done for both committees since there was a quorum for both. DW explained that the second posting was not made as it was believed the SAC committee was not formally formed until then. The only decision made in that meeting was to assign a Chairperson (group agreed with having co-chairs). This decision will need to be formally redone at the next SAC meeting as it was not done in a posted meeting.

Atty. Dupere then moved on to the Complaint to the Superintendency Advisory Committee. The details for this will be covered in minutes from that committee.

A vote was taken to have Atty Dupere to draft a response to the complainant regarding the Jan25, 2020 document, consistent with the meeting discussion, and to work with Dewey, SC Chair to finalize.

Motion DW, Seconded AE, roll call DW aye, AE Aye, SB Aye

Motion to exit Exec Session DW, seconded AE. Roll Call: DE Aye, AE, Aye, SB Aye.

3. Other unforeseen items - None
4. Adjournment Motion DW, Seconded AE, All in favor 6:40pm

Submitted by DW