

Richmond Cultural Council Meeting Minutes
Monday, 9/21/2020

Present: Emily Cohen, Theresa Fasano, Cathy Gamberoni, Sarah Novak, Ina Wilhelm

Absent: Susan Sacher

1- Review of the agenda

2- Cathy Gamberoni, the chairperson, reviews the COVID guidelines issued by the Massachusetts Cultural Council as it pertains to the management of the current 2020 grant recipients (see page). Of note, the Massachusetts Cultural Council deadline for grant requests has been pushed to November 1, 2020 (from October 1). Cathy confirms that she has spoken with Susan Sacher (absent) has begun the publicity process for 2021. Ina Wilhelm confirms that emails have been sent to update the (13) 2020 grant recipients and inform them of the process of making a request to cancel or postpone their event due to COVID. Current responses:

-2 postponements within the 12/23/20 deadline

-1 request for postponement into 2021

-2 requests for reimbursement upon completion of the granted event within the 12/23/2020 deadline

-8 no responses

3- Discussion and vote as follows:

-Ina to send a followup email informing those that have not yet responded to the previous email requesting the following information:

a) Inform the RCC that they have completed their event and intend to request reimbursement by the 12/23/2020 deadline -OR-

b) Inform the RCC that they intend to submit a written request for postponement into 2021 -OR-

c) Inform the RCC that they intend to cancel their event at which time the granted monies will remain with the RCC

*Any of the above requests must be submitted by 10/15/2020 after which time the RCC will discuss each request and vote to accept or deny at the next scheduled meeting 10/19/2020.

4- Sarah Novak is recognized and discusses the lack of updated RCC information on the Richmond Town Hall website. Cathy to contact the Town Clerk to provide updated information. Emily Cohen creates a RCC email address (richmondmaculturalcouncil@gmail.com) that can be utilized going forward for all RCC correspondances. Ideas discussed that could bring more visibility to the RCC.

5- Ina Wilhelm requests resignation and is granted by Cathy Gamberoni, seconded by Theresa Fasano. MCC site membership information updated.

6- The next meeting is scheduled for Monday 10/19/2020 @ 5pm to vote on any current 2020 grant recipient requests.

Meeting adjourned 6:20pm

Guidance for Local Cultural Councils and their Grantees in Response to COVID-19

This page is meant to provide guidance to Local Cultural Councils (LCC) and their grantees on how to manage the LCC grant cycle in light of the COVID-19 outbreak. Circumstances are changing quickly. We will do our best to keep you abreast of any policy changes. [You can also visit the agency's COVID-19 Resource page.](#)

FAQs From Local Cultural Councils

- 1. Should we cancel our council program/event? Should we cancel our upcoming council meeting?**

As you are trying to make decisions about your own programs, events, and meetings, as a municipal board you should rely on your local city/town government and health department for guidance and direction.