

Richmond Municipal Building Committee November 23, 2020 5:30 pm (via Zoom)

Attendees: Pat Callahan, Kathryn Wilson, Mark Gross, Dick Stover, Roger Manzoloni, Melissa Roller, Gloria Morse, Kristin Smith, Stephanie Beling, Brad Havill, Peter Cohen

Guests: Neal Pilson, Danielle Fillio, Bob Gniadek, Curtis Edgin, Meaghan Tuttle, Dan Pallotta

Meeting called to order at 5:32 pm

April 14, 2020 minutes approved with corrections to add Stephanie Beling.
November 9, 2020 meeting minutes approved with corrections of attendees of Peter Cohen and Brad Havill. Correction of Stephanie Beling's last name.

Going forward for meetings the committee will use the town zoom account. The P3 account will be used for the informational meetings that we will be inviting the town to.

Mark Gross, Katherine Wilson, Dick Stover, Peter Cohen and Pat Callahan met with Finance committee and board of selectman last week. They both enthusiastically supported the project.

Bob spoke with the financial advisor and ran 3 scenarios for financing the project. The rates are for today and are variable/subject to change until we float a bond issue in November 2021.

One member also requested a 20 year versus 30 year financing analysis which has been requested of the financial advisor and will be distributed to finance committee and select board once received. Finance would vote to approve this for the May 2021 meeting or shortly before November 2021. The numbers in the current presentation are a rough estimate for a 30 year bond.

Pat reviewed the letter with the committee. She spoke to ZipNSort today, if brought in this week could be in the mail December 1 and arrive to residents by December 4.

A date was added to the letter (December 1, 2020) The letter was approved as written to be sent out next week, with the first meeting date being December 19, 2020.

Pat will reach out to Lauren at the Richmond Record and Clarence Fanto of the Berkshire Eagle so they receive the letter and could speak with them for articles.

Presentation breaks down into 3 pieces : 1) story/history 2) design 3) financials

It was discussed who would be comfortable doing which parts. Pat as chairman of committee will do the story/history. Kathryn will do the design part and Roger the finances. We will have backup members as needed. Curtis & Dan will attend the meetings to be on hand for questions but will not be presenting directly

Practice will be December Monday 14, 2020 @5:30pm

Pat reviewed power point slide by slide. They were discussed as a committee and Pat made changes as agreed upon. Dan and Curtis will assist with the operating cost slides.

Next meeting Monday December 14, 2020 @ 5:30pm.

Meeting adjourned at 7:12 pm.